



Student Information System (SIS)

Briefing Session

Agenda



Introduction to SIS



Flow for class enrollment

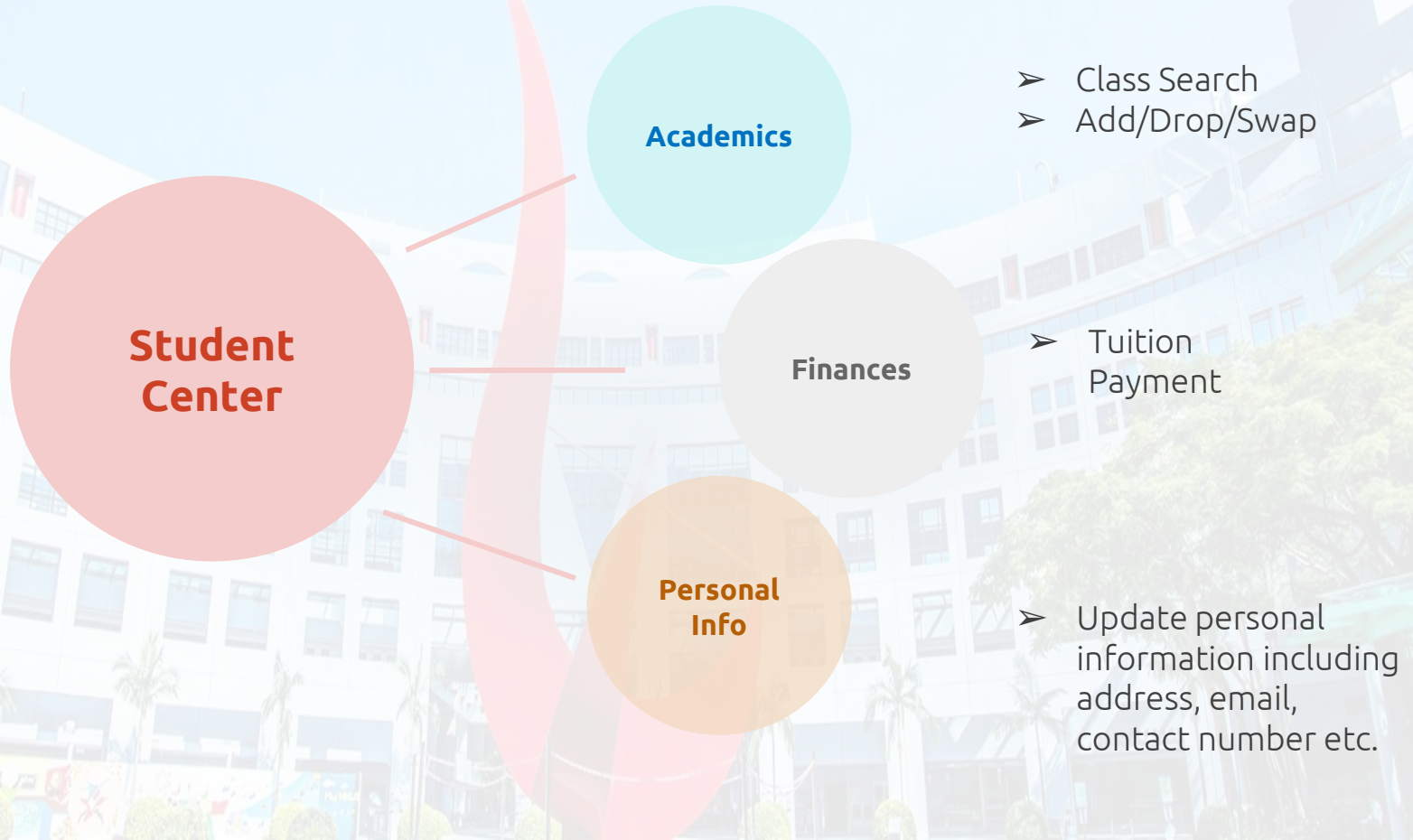


Special cases of class enrollement



Points to remember

What is SIS (Student Center)?



Enter to Student Center...

go to HKUST Portal (<http://my.ust.hk>)

Student can enter SIS (Student Center) directly from student's **myPortal** page.

The screenshot shows the HKUST myPortal homepage. The top navigation bar includes links for Home, Academics, Services, Community, and My Stuff. A search bar is located on the right. The main content area is divided into several sections:

- Announcements:** A list of recent news items, including "Review of Fake Mail [May]", "Class/Examination Arrangement in case of Bad Weather [May]", and "HKUST President's Outstanding Service Award 2014 [Apr]".
- Today:** A section for the current date, Thursday, 15 May 2014, showing "19 new and 2596 unread messages" and "No events scheduled".
- Bookmarks:** A section with a link to "HKUST" and an "Add" button.
- Student Center:** A section highlighted with a black oval. It contains the text: "This page includes (1) My Personal Details; (2) My Finances; (3) My Class Schedule / Class Enrollment and (4) My Academic Records. Login using ITSC Network Password required." A callout box points to this section with the text: "Student can enter SIS (Student Center) directly from student's myPortal page."
- My Studies:** A section with sub-sections for "My Academics" (Class Enrollment Request, HKUST Class Schedule & Quota, Student Time Table Assistant, Learning Management & Evaluation System (LMES), Library Catalog, Textbook Services, Healthy Lifestyle Course, BPO Professional Development Courses (PDCC), Calendar Dates) and "My Financials" (Payment procedure for Tuition, Hall, and Other Fees, Claims for IELTS-CEPAS Test Fee, Scholarships & Financial Aid).
- News and Events:** A section with links for "What's New", "Events", and "Newsletters".
- Academic and Support Services:** A section with links for "Academic Records and Registration Office (ARRO)", "Language Center (LC)", "Office of Academic Quality & Graduate Studies", "Technology Center (PTC)", and "Student Affairs Office (SAO)".
- Campus Interests:** A section with links for "Accommodation" and "Student Interests".
- People Search:** A section with a search bar and buttons for "Staff" and "Student".
- Popular Computing Services:** A section with links for "Outlook Web App (@Connect)" and "Mail Personal Settings".

A callout box in the bottom right corner of the screenshot contains the text: "UST Portal <http://my.ust.hk>".

What does it look like?

香港科技大學
THE HONG KONG UNIVERSITY OF
SCIENCE AND TECHNOLOGY

(SISUAT)

Menu
Search:
Student Center

xxxxxxx's Student Center

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic...

2013-14 Fall Schedule

Class	Schedule
ACCT 2010-L1 LEC (1001)	TuTh 09:00 - 10:20 Rm 2302, Lift 17-18 (74)
ISOM 2500-L6 LEC (1003)	MoWe 09:00 - 10:20 Rm 2502, Lift 25-26 (120)
LABU 2051-T21 TUT (1004)	MoWe 10:30 - 11:50 Rm 5564, Lift 27-28 (30)
MATH 1003-L1 LEC (1031)	TBA
MATH 1003-T1A TUT (1032)	TBA
MGMT 2110-L09 LEC (1007)	WeFr 15:00 - 16:20 Rm 4503, Lift 25-26 (64)
SBMT 1111-LA03 LAB (1008)	Mo 18:00 - 19:20 Room: TBA

[weekly schedule](#)
[enrollment shopping cart](#)

Holds
No Holds.

To Do List
No To Do's.

Enrollment Dates
[\(Add/Drop Period\) Open Enrollment Dates](#)

Advisor
Program Advisor
TAI, Chiew Lan
[details](#)

Finance Related Matters
[Update Bank Account](#)
[Payment procedures](#)
[Official Receipt \(Tuition Fee\)](#)

Course Related Links
[Class Enroll Approval Request](#)
[Credit Transfer Application](#)

Schedule Related Links
[Class Schedule & Quota](#)
[Timetable Planner](#)
[Final Examination Schedule](#)

Finances

My Account
[Account Inquiry](#)

other financial...

Account Summary

You owe 21,050.00.

- Due Now 21,050.00
- Future Due 0.00

**** You have a past due balance of 21,050.00. ****

[PRINT CHARGES](#)

Currency used is Hong Kong Dollar.

Personal Information

Contact Information



Student Center: ACADEMICS

Student's My Academics

Information of Advisor, Transfer Credit, Course History and Transcript for student can be viewed in My Academics Tab Page.

Search

Plan

Enroll

My Academics

My Academics

Advisors

[View my advisors](#)

Transfer Credit

[View my transfer credit report](#)

Course History

[View my course history](#)

Transcript

[View my unofficial transcript](#)

[Graduation and Advisement Services](#)

My Program:

Institution - HKUST

Career - Undergraduate

Program - Bachelor of Engineering: 4Y

Major - BEng(CPEG): 4Y

My Academics - Academic Requirements

Academic Requirements function provides real-time information on students' study progress against the academic requirements of the programs.

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic... ▾

Academic Requirements

Class Schedule

Course History

Enrollment: Add

Enrollment: Drop

Enrollment: Swap

Exchange Schedule

View Unofficial

It can be accessed via
"Academics" pull down menu

My Academic Requirements

HKUST | Undergraduate

This report last generated on 15/05/2014 11:41AM

[collapse all](#) [expand all](#)

✓ Taken ⬢ In Progress ★ Planned

University Total Credit Requirement (4Y)

University Common Core Requirement (4Y)

Not Satisfied: Requirement

Common core program comprises a set of credit requirements in the following broad core areas, totalling 36 units (out of a total of 120 units for the degree program). In general, students are expected to complete the majority of the common core credits in Year 1 and Year 2.

If you are interested in a particular course from the following list, please check the official course list at the UCE website (<http://uce.ust.hk>) to confirm its latest status.

In summary, your current status is:

• Units: 36.00 required, 25.00 taken, 11.00 needed

Area A: English Communication

Satisfied: Requirement

Students are required to complete the following number of units of common core courses.

Your current status is:

• Units: 6.00 required, 6.00 taken, 0.00 needed

▶ Course used to fulfill English Communication Requirement

You can find the curriculum requirements and check whether you have already fulfilled them or not (the credits required, taken and needed).

My Academics – What if Function

The What-If Report is a tool that can be used by students to determine how changes to their major, minor, or program would affect their course of study.

Student's Student Center

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

 You are not enrolled in classes.

[enrollment shopping cart ▶](#)

other academic... ▶▶

- Academic Planner
- Academic Requirements
- Apply for Graduation
- Class Schedule
- Course History
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Swap
- Exam Schedule
- Grades
- Transcript: View Unofficial
- Transfer Credit Report

What-if Report

other academic... ▶▶

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)

other personal... ▶▶

 You have no outstanding charges at this

It can be accessed via
"Academics" pull down menu

Contact Information

Home Address

FLAT 68916 BLK 10
74121 APPLE STREET
FRUIT VILLAGE
KOWLOON
HONG KONG
[Contact Phone No.](#)
20074121

Mailing Address

FLAT 68916 BLK 10
74121 APPLE STREET
FRUIT VILLAGE
KOWLOON
HONG KONG
[UST Email](#)
None

[SEARCH FOR CLASSES](#)

Holds

No Holds.

To Do List

No To Do's.

Enrollment Dates

[\(Add/Drop Period\) Open Enrollment Dates](#)

Advisor

Program Advisor

TAI, Chiew Lan

[details ▶](#)

Finance Related Matters

[Update Bank Account](#)
[Payment procedures](#)
[Official Receipt \(Tuition Fee\)](#)

Course Related Links

My Academics – What if Report

What-If Report

HKUST | Undergraduate

This report last generated on 30/05/2013 10:16AM

collapse all

expand all



Taken



In Progress



Planned



What-If

▶ University Total Credit Requirement (4Y)

▶ University Common Core Requirement (4Y)

▶ University English Requirement (4Y)

▼ SENG Engineering Fundamental (4Y) * For Advisement Only *

Not Satisfied:

Students are advised to take the following Engineering Fundamental Courses to enable them to sample introductory courses for majors in which they are interested, to lay a foundation for a broad range of possible majors, and to complete requirements for the major they eventually select. A matrix showing the overlap of Engineering Fundamentals and major requirements is provided in the School's website.

Students may reuse up to 6 credits of courses to count towards both their major requirements and University Common Core Requirements. Students completing majors in CBME, CEEV, CIVL, CIEV and CPEG are allowed to reuse a maximum of 9 credits to count towards both their major requirements and University Common Core Requirements.

CENG / CBME / CEEV Engineering Fundamental Course

Not Satisfied: Requirement (Common for CENG / CBME / CEEV)

Students are required to complete the following Engineering Fundamental Courses.

▶ Computer Course

▶ Chemistry Course

Here we go.

Remember What-If Report is only the simulation, it cannot reflect your actual academic requirement.

My Academics – Advisors



My Advisors

Academic Program Bachelor of Engineering
Major BEng(CIVL)

Advisor Name

[LAU, Ko Ming](#)

Check out your advisor here.
Click the advisor name for sending email.

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

My Academics – Transfer Credit

Search

Plan

Enroll

My Academics

View Transfer Credit Report

▼ Course Credits

Model Nbr

1

Posted

Institution

Hong Kong Univ of Sci and Tech

Credit Source Type

Manual

Career

Undergraduate

Source Institution

California State University, L

Program

Bachelor of Business Admin

Plan

BBA(ACCT)

Transfer Term	Incoming Course	Units Taken	Grade Input	Status	Equivalent Course	Units	Grade
2011-12 Fall	BAA 1222	6.00	C	Posted	ACCT 101	3.00	T

The Transfer Credit information will be updated when the application is approved and verified.

Visit our website for more information:
<https://crtran.ust.hk>

For enquiry: please contact us thru
crtran@ust.hk / 3469 2213

T grade means
transfer credit

My Academics – Course History

Search Plan Enroll My Academics

My Course History

Select Display Option

☒ Hide courses from My Planner

☐ Show courses from My Planner

Sort results by

Then by

sort

☒ Taken

☐ Transferred

☐ In Progress

Course	Description	Term	Grade	Units	Status
ACCT 201	Financial Accounting I	2011-12 Fall		0.00	◆
ACCT 333	Basic Accounting	2011-12 Fall		0.00	◆
CIVL 101	Hist & Pract of Civil Eng	2011-12 Fall		1.00	◆

My Academics – Transcript

Search

Plan

Enroll

My Academics

View Unofficial Transcript

Choose an institution and report type and press View Report

****this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

Academic Institution

Hong Kong Univ of Sci and Tech

Report Type

view report


Information For Students

VIEW ALL REQUESTED REPORTS



Student Center: FINANCES

What does it look like ?



香港科技大學
THE HONG KONG UNIVERSITY OF
SCIENCE AND TECHNOLOGY

(SISUAT)

Menu

search:

Student Center

xxxxxxx's Student Center

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic...

Deadlines

URL

2013-14 Fall Schedule

	Class	Schedule
	ACCT 2010-L1 LEC (1001)	TuTh 09:00 - 10:20 Rm 2302, Lift 17-18 (74)
	ISOM 2500-L6 LEC (1003)	MoWe 09:00 - 10:20 Rm 2502, Lift 25-26 (120)
	LABU 2051-T21 TUT (1004)	MoWe 10:30 - 11:50 Rm 5564, Lift 27-28 (30)
	MATH 1003-L1 LEC (1031)	TBA
	MATH 1003-T1A TUT (1032)	TBA
	MGMT 2110-L09 LEC (1007)	WeFr 15:00 - 16:20 Rm 4503, Lift 25-26 (64)
	SBMT 1111-LA03 LAB (1008)	Mo 18:00 - 19:20 Room: TBA

[weekly schedule](#)
[enrollment shopping cart](#)

SEARCH FOR CLASSES

Holds

No Holds.

To Do List

No To Do's.

Enrollment Dates

[\(Add/Drop Period\)](#) [Open Enrollment Dates](#)

Advisor

Program Advisor
TAI, Chiew Lan
[details](#)

Finance Related Matters

[Update Bank Account](#)
[Payment procedures](#)
[Official Receipt \(Tuition Fee\)](#)

Course Related Links

[Class Enroll Approval Request](#)
[Credit Transfer Application](#)

Schedule Related Links

[Class Schedule & Quota](#)
[Timetable Planner](#)
[Final Examination Schedule](#)

Finances

[My Account](#)
[Account Inquiry](#)

other financial...

Account Summary
You owe 21,050.00.

- Due Now 21,050.00
- Future Due 0.00

**** You have a past due balance of 21,050.00. ****
[PRINT CHARGES](#)

Currency used is Hong Kong Dollar.

Account Inquiry

You can view outstanding charges, payment related to term fees in Account Inquiry tab page.

Account Inquiry		Automatic Payments/Purchases	
summary	activity	charges due	payments

Account Summary

You owe 20,200.00. For the breakdown, access [Charges Due](#)

- Due Now 0.00
- Future Due 20,200.00

What I Owe		
Term	Outstanding Charges & Deposits	Total Due
2010-11 Fall	20,200.00	20,200.00
Total	20,200.00	20,200.00

Currency used is Hong Kong Dollar.

▷ [Remittance Addresses](#)



Student Center: PERSONAL INFORMATION

What does it look like ?

Menu
Search:
Student Center

Student's Student Center

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

You are not enrolled in classes.

[enrollment shopping cart](#) ▶

Finances

My Account
[Account Inquiry](#)

You have no outstanding charges at this time.

Personal Information

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)

Contact Information

Home Address	Mailing Address
FLAT 72748 BLK 10	FLAT 72748 BLK 10
78135 APPLE STREET	78135 APPLE STREET
FRUIT VILLAGE NEW TERRITORIES	FRUIT VILLAGE NEW TERRITORIES
HONG KONG	HONG KONG
Contact Phone No.	UST Email
20078135	None

Personal Information

Personal Information				Participation		
addresses	names	phone numbers	email addresses	internet addresses	emergency contacts	demographic information

Demographic Information

ID 20010893
Gender Female
Date of Birth 07/11/1990



You can view or update (where applicable) your personal information on various tab pages.

National Identification Number

Country	National ID Type	National ID
Hong Kong	ID No2	0837989(1)

Ethnicity

Ethnic Group	Description	Primary
--------------	-------------	---------

Citizenship Information

Description	Country
	Hong Kong

Driver's License

License #	Country	State
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Visa or Permit Data

Personal Information – Addresses / Email Addresses

Addresses

View, add, change or delete an address.

Permanent: Your permanent address in home country
Home: Your current residence address
Business: Your current employment address
Mailing: Your preferred corresponding address
Dormitory: Your hall residence arranged through university

Address Type	Address	
Home	463, ABC St. causeway bay	
Mail	463, ABC St. clear water bay	

ADD A NEW ADDRESS

Address

Remember, **"Mail" Address** is always used by the University to send official correspondence to students.

Email Address

Same as postal address, student can add, change or delete any type of email addresses except **"Campus" email address**.

Note: The University always uses the Campus account (HKUST ITSC network account) for email communication with students.

Participation – Student activities

Personal Information

student activities

Participation

academic honors and awards

Extracurricular Activities

The Extracurricular Activities are updated by you and the information is for reference only.

Below is a list of your extracurricular activities. If the list is incorrect or you wish to add an activity, please contact the appropriate administrative office.

Activity	Participation Year	Coordinating Office	Term	Start Date	End Date	Description	
Archery	1st Year		2010-11 Winter	01/10/2010	17/10/2010	ABC Description	edit

[ADD AN ACTIVITY](#)

The Co-curricular Activities is maintained by University.

Co-Curricular Activities

Below is a list of your Co-Curricular Activities. If the list is incorrect or you wish to add an activity, please contact the appropriate administrative office.

Co-Curricular Activity	Participation Year	Coordinating Office	Term	Start Date	End Date	Description
On Exchange	2nd Year		2009-10 Winter			China Europe International Business School

Participation – Academic honors & awards

Personal Information

Participation

student activities

academic honors and awards

Academic Honors and Awards

Your internal Honors and Awards granted by or via HKUST are displayed in this section.

Below is a list of your academic honors and awards. If the list is incorrect or you wish to add an honor or award you have received, please contact the appropriate administrative office.

Honors and Awards	Grantor	Term	Description
Dean's List	HKUST	2009-10 Fall	Dean's List
Scholarship	HKUST	2009-10 Fall	ABC Scholarship
Academic Achievement Medal	HKUST	2009-10 Fall	HKUST Academic Achievement Medal

You can maintain the External Honors and Awards in this section. The records are for information only.

Honors and Awards reported by you. To View details click the Honors and Awards Name. To add an Honor and Award click Add an Honor and Award.

External Honors and Awards	Grantor	Date Received	Description		
Best Executive Secretary	ACCT Student's Soc.	23/08/2010	Accounting Student Society Organization Best Executive Secretary for SY 2009-2010	edit	delete

ADD EXTERNAL HONORS AND AWARD



Student Center: OTHER USEFUL LINKS

Update Personal Bank Account






[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic... >>

Deadlines

URL

2018-19 Fall Schedule

	Class	Schedule
	COMP 3111-L1 LEC (1010)	TBA
	USTM GOOD1-L1 LEC (1007)	TuTh 9:00AM - 10:20AM Room: TBA
	USTM GOOD2-L1 LEC (1008)	TuTh 10:30AM - 11:50AM Room: TBA
	USTM GOOD3-L1 LEC (1009)	TuTh 12:00PM - 1:20PM Room: TBA
	USTM 2QRCC-L1 LEC (1004)	TuTh 2:30PM - 3:50PM Room: TBA

You can maintain your personal bank account by pressing the **Update Bank Account** Link

Finances

My Account
[Account Inquiry](#)



You have no outstanding charges at this time.

Holds

No Holds.

To Do List

No To Do's.

Enrollment Dates

[\(Add/Drop Period\)](#) [Open Enrollment Dates](#)

Advisor

Program Advisor

TAI, Chiew Lan

[details](#)

Finance Related Matters

[Update Bank Account](#)
[Payment procedures](#)
[Official Receipt \(Tuition Fee\)](#)

Course Related Links

Agenda



Introduction to SIS



Flow for class enrollment



Special cases of class enrollement



Points to remember

Check Your Credit Load

▼ Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic... ▼ >>

📅 Deadlines 📄 URL

2012-13 Fall Schedule

	Class	Schedule
📅 1	ACCT 2010-L1 LEC (1001)	TuTh 09:00 - 10:20 Rm 2302, Lift 17-18 (74)
📅 1	HLTH 1010-R3 IND (1009)	TBA
📅 1	ISOM 2500-L1 LEC (1010)	MoWe 09:00 - 10:20 Rm 3008, Lift 3-4 (121)
📅 1	LABU 2051-T21 TUT (1002)	MoWe 10:30 - 11:50 Rm 5564, Lift 27-28 (30)
📅 1	MATH 1003-L2 LEC (1003)	TuTh 12:00 - 13:20 Rm 1505, Lift 25-26 (61)
📅 1	MATH 1003-T2A TUT (1004)	Mo 13:00 - 13:50 Rm 1511, Lift 27-28 (42)

SEARCH FOR CLASSES

▶ Holds

▶ To Do List

▼ Enrollment Dates

Shopping Cart Appointment
2012-13 Fall class planning and validation is available on 31 August 2012 onwards. (Validation Period)

Enrollment Appointment
You may begin enrolling for 2012-13 Fall on 6 September 2012. (Enrollment Period)

[details ▶](#)



Enrollment Dates

1. In the SIS homepage, find the blue box on the right "Enrollment Dates"
2. Click "details"

Check Your Credit Load (con't)

To view appointments and enrollment dates for another term, select the term and click Change.

2012-13 Fall | Undergraduate | HKUST

Shopping Cart Appointments		
Session	Appointment Begins	Appointment Ends
Postgraduate	31 August 2012 09:30	9 September 2012 00:00
Undergraduate	31 August 2012 09:30	9 September 2012 00:00

Enrollment Appointments			
Session	Appointment Begins	Appointment Ends	Max Total Units
Postgraduate	5 September 2012 11:30	9 September 2012 00:00	18.00
Undergraduate	5 September 2012 11:30	9 September 2012 00:00	18.00

Open Enrollment Dates by Session		
Session	Begins On	Last Date to Enroll
Postgraduate	10 September 2012	22 September 2012
Undergraduate	10 September 2012	22 September 2012

3. See your credit limit under "Max Total Units" of the Term Enrollment Limits table

Term Enrollment Limits	
Max Total Units	18.00

Step 1a: Check pre-enrolled classes

Enroll

My Class Schedule

✓ Filter the classes you would like to view (enrolled, dropped, waitlisted)

CHUNG, xxxxxxx 鍾小文

go to ...

Search

Plan

Enroll

My Academics

my class schedule

add

drop

swap

term information

My Class Schedule

Select Display Option

☒ List View

☐ Weekly Calendar View

✓ View your class schedule in list/calendar view

2013-14 Fall | Undergraduate | HKUST

Class Schedule Filter Options


☒ Show Enrolled Classes

☐ Show Dropped Classes


☐ Show Waitlisted Classes

filter

ACCT 2010 - Intro to ACCT for Bus Maj

Status		Units	Grading		Grade	Deadlines
Enrolled		3.00	Graded A+ to F			
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1001	L1	Lecture	TuTh 09:00 - 10:20	Rm 2302, Lift 17-18 (74)	TBA	02/09/2013 - 20/12/2013

ISOM 2500 - Business Statistics

Status		Units	Grading		Grade	Deadlines
Enrolled		3.00	Graded A+ to F			
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1003	L6	Lecture	MoWe 09:00 - 10:20	Rm 2502, Lift 25-26 (120)	TBA	02/09/2013 - 20/12/2013

Step 1b: My class schedule –Calendar View

Search

Plan

Enroll

My Academics

my class schedule

add

drop

swap

term information

My Class Schedule

Select Display Option ☐ List View ☒ Weekly Calendar View

<< previous week

Week of 2/9/2013 - 8/9/2013

next week >>

Show Week of 02/09/2013 Start Time 08:00 End Time 18:00

refresh calendar

Time	Monday 2 Sep	Tuesday 3 Sep	Wednesday 4 Sep	Thursday 5 Sep	Friday 6 Sep
08:00					
09:00	ISOM 2500 - L6 Lecture 09:00 - 10:20 Academic Building 2502	ACCT 2010 - L1 Lecture 09:00 - 10:20 Academic Building 2302	ISOM 2500 - L6 Lecture 09:00 - 10:20 Academic Building 2502	ACCT 2010 - L1 Lecture 09:00 - 10:20 Academic Building 2302	
10:00					
11:00	LABU 2051 - T21 Tutorial 10:30 - 11:50 Academic Building 5564	Waiting: COMP 1022P - L1 Lecture 10:30 - 11:50 Academic Building 2464	LABU 2051 - T21 Tutorial 10:30 - 11:50 Academic Building 5564	Waiting: COMP 1022P - L1 Lecture 10:30 - 11:50 Academic Building 2464	

Shopping Cart – Class Search



Search	Plan	Enroll	My Academics
shopping cart		course history	

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Click Validate to have the system check for possible conflicts prior to enrolling.

2013-14 Fall | Undergraduate | HKUST

☐ Open

☐ Closed

☐ Wait List

Add to Cart:
Enter Class Nbr

Find Classes
☒ Class Search
☐ My Requirements

2013-14 Fall Shopping Cart

Your enrollment shopping cart is empty.

☒ The main method to find classes:
Class Search

[Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent](#)

Shopping Cart – Search Results

Shopping Cart

Search Results

When available, click View All Sections to see all sections of the course.

HKUST | 2013-14 Fall

[My Class Schedule](#) [show all](#) [Shopping Cart](#)

ACCT 2010 TuTh 09:00 - 10:20
Rm 2302, Lift 17-18 (74)

Your shopping cart is empty.

The following classes match your search criteria Course Subject: **MATH-Mathematics**, Show Open Classes Only: **No**, Campus: **Main Campus**

[Return to Shopping Cart](#) [START A NEW SEARCH](#)

☐ Open ☐ Closed ☐ Wait List

[MATH 1003 - Calculus and Linear Algebra](#)

[View All Sections](#)

First 1-3 of 4 Last

[L1-LEC\(1031\)](#)

Status

Session UG

Days & Times	Room	Instructor	Meeting Dates
TBA	TBA	TBA	TBA

[L2-LEC\(1005\)](#)

Status

[select class](#)

Session UG

Days & Times	Room	Instructor	Meeting Dates
TuTh 12:00 - 13:20	Lecture Theater G (135)	TBA	02/09/2013 - 20/12/2013

[T1A-TUT\(1032\)](#)

Status

Session UG

Days & Times	Room	Instructor	Meeting Dates
TBA	TBA	TBA	TBA

✓ View all the sections of a class

✓ Click to see more details about this section

Shopping Cart – Add Class

Shopping Cart

1 2 3

1. Select classes to add - Enrollment Preferences

2013-14 Fall | Undergraduate | HKUST

MATH 1003 - Calculus & Linear Algebra

Class Preferences

MATH 1003-L2	Lecture	▲ Wait List	Grading	Graded A+ to F
MATH 1003-T1A	Tutorial	▲ Wait List	Units	3.00

Session Undergraduate

Career Undergraduate

CANCEL

NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
L2	Lecture	TuTh 12:00 - 13:20	Lecture Theater G (135)	TBA	02/09/2013 - 20/12/2013
T1A	Tutorial	TBA	TBA	TBA	

Class Availability

Class Capacity	0	Wait List Capacity	999
Enrollment Total	0	Wait List Total	0
Available Seats	0		

Reserve Capacity

Seq#	Reserve For	Capacity	Enroll Total	Available Seats
		0	0	0



Now, you put the class into your shopping cart

Plan your schedule –Shopping Cart !

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Click Validate to have the system check for possible conflicts prior to enrolling.

✓ MATH 1003 has been added to your Shopping Cart.

2013-14 Fall | Undergraduate | HKUST



Open



Closed



Wait List

Add to Cart:

Enter Class Nbr

enter

Find Classes

☒ Class Search

☐ My Requirements

search

request for approval

2013-14 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	MATH 1003-L2 (1005)	TuTh 12:00 - 13:20	Lecture Theater G (135)	TBA	3.00	⚠
<input type="checkbox"/>	MATH 1003-T1A (1032)	TBA	TBA	TBA		⚠

for selected:

delete

validate

enroll

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent



Class successfully put into your shopping cart!

NOTE: Classes in shopping cart are NOT yet enrolled, make sure you have complete the whole enrollment steps!

Step 3: Plan your schedule - Validate

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Click Validate to have the system check for possible conflicts prior to enrolling.



MATH 1003 has been added to your Shopping Cart.

2013-14 Fall | Undergraduate | HKUST



Open



Closed



Wait List

Add to Cart:

Enter Class Nbr

enter

Find Classes

☒ Class Search

☐ My Requirements

search

request for approval

2013-14 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	MATH 1003-L2 (1005)	TuTh 12:00 - 13:20	Lecture Theater G (135)	TBA	3.00	
	MATH 1003-T1A (1032)	TBA	TBA	TBA		

for selected:

delete

validate

enroll

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent



Select the classes in your shopping cart and **validate** to see if you are allowed to add them

Plan your schedule - Validate

Search

Plan

Enroll

My Academics


shopping cart


course history


Shopping Cart

Add Classes to Shopping Cart

View the following status report for enrollment confirmations and errors:

 OK to Add


 Potential Problem

Description	Message	Status
HUMA 1030	OK to Add.	

request for approval

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent









SHOPPING CART

 Validation result: classes are OK to Add

Common error message

Add Classes to Shopping Cart

View the following status report for enrollment confirmations and errors:

 OK to Add  Potential Problem			
Description	Message		Status
ACCT 3610	OK to Add.	Note 1	
ENEG 6010	Special approval to enroll in this class is required. The class falls outside of the career of study.	Note 2	
	Term unit maximum would be exceeded. The system checks your selected shopping cart entries against your term unit limit.	Note 3	
	met.	Note 4	
SOSC 1460	There is a time conflict for class number 2168 and class number 3162. There is currently a meeting time conflict for two of your shopping cart classes or a shopping cart class and one of your enrolled classes for this term. Use the class numbers to check the meeting times.	Note 5	
HUMA 3000G	Instructor Consent Required. You will need to obtain permission to add this class.	Note 5	

Time conflict checking will only be performed at the point of actual enrollment process.

Possible outcomes of the validation report

Note	What is the meaning?	How do I solve the problem?
1	You may add this course during the enrollment period.	Note that validation does not mean the seat is “reserved” for you. Remember to enroll the course(s) during enrollment period.
2	It is a warning message if a UG student tries to validate a PG course, or vice versa.	Seek “cross career” approval.
3	You do not have enough credits to take this course.	Seek “credit overload” approval or drop some electives to make enough credits.
4	Student does not meet the enrollment requisite, which may include pre-/co-requisites or other conditions (e.g. only for a particular Major).	Seek “requisite waiver” approval. Note: This error message can also be triggered by course exclusion which cannot be waived according to university regulations
5	There is a time conflict with another course enrolled or in the shopping cart.	Students are not allowed to enroll two classes with time conflict. Please select another class.
6	Permission from the instructor is required to enroll in this class.	Seek “instructor’s consent” approval.

Request for Class Approval

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Click Validate to have the system check for possible conflicts prior to enrolling.

✓ MATH 1003 has been added to your Shopping Cart.

2013-14 Fall | Undergraduate | HKUST

☒ Open ☐ Closed ☐ Wait List

Add to Cart:

Enter Class Nbr

enter

Find Classes

- ☒ Class Search
☐ My Requirements

search

[request for approval](#)

2013-14 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	MATH 1003-L2 (1005)	TuTh 12:00 - 13:20	Lecture Theater G (135)	TBA	3.00	⚠
<input type="checkbox"/>	MATH 1003-T1A (1032)	TBA	TBA	TBA		⚠

for selected:

delete


validate

enroll

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent

✓ Request for class approval

Seek for class approval

 **Class Enrollment Request**

Hi SUM, xxxxxxxx

* Term

2012-13 Fall

* Approval Request

Please Select

Primary Plan

BEng MECH

Year of Study

02

Student ID

10002226

* Subject

Please Select

* Course Code

Please Select

* Section Code

Please Select

Instructor

* Request Details & Justification

Transcript (max. 5MB)

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Browse...

Open My Files

Other Supporting Document (max. 5MB)

☒ Upload new document

☐ Copy from My Files

Browse...

Open My Files

* File name can only contain digits, alphabets, dots, underscores or hyphens. Formats: [Acceptable formats](#)

Note

Fill the required information and click "submit"

1. Upon obtaining the appropriate approval for enrollment, you are required to enroll for the classes by yourself during your assigned enrollment period. The exceptions are dropping required courses and course auditing.

2. Students may apply for auditing a course only when course places are available. If the request is approved, the course will be automatically added for the student with a status of 'Audit'

Submit

Cancel

- Please Select
- Please Select
- Requisites Waiver
- Cross-career (UG/PG) Enrollment
- Instructor's Consent
- Credit Overload
- Audit a class
- Drop Required Course

Note: select the appropriate type of approval request according to the validation result



Email will be sent to you regarding the status for your requests

Enroll Classes -Add

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Click Validate to have the system check for possible conflicts prior to enrolling.

✓ MATH 1003 has been added to your Shopping Cart.

2013-14 Fall | Undergraduate | HKUST

● Open

■ Closed

▲ Wait List

Add to Cart:

Enter Class Nbr

enter

Find Classes

- ☒ Class Search
☐ My Requirements

search

request for approval

2013-14 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	MATH 1003-L2 (1005)	TuTh 12:00 - 13:20	Lecture Theater G (135)	TBA	3.00	▲
	MATH 1003-T1A (1032)	TBA	TBA	TBA		▲

for selected: [delete](#) [validate](#) [enroll](#)

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent

Enroll



Add

Click to enroll into the classes in shopping cart

Enroll Classes – Add Result

Shopping Cart

1 2 3

3. View results

View the following status report for enrollment confirmations and errors:

2013-14 Fall | Undergraduate | HKUST



Warning: wait listed



Success: enrolled



Error: unable to add class

Class	Message	Status
HUMA 1030	Success: This class has been added to your schedule.	

MY CLASS SCHEDULE

ADD ANOTHER CLASS

[request for approval](#)

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent



All successful enrolled courses will take 2 working days to get into Canvas



Class Drop

Enroll Classes - Drop

Search	Plan	Enroll	My Academics
my class schedule	add	drop	swap
term information			

Drop Classes

1 2 3

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

2013-14 Fall | Undergraduate | HKUST



Enrolled



Dropped



Wait Listed

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	ACCT 2010-L1 (1001)	Intro to ACCT for Bus Maj (Lecture)	TuTh 09:00 - 10:20	Rm 2302, Lift 17-18 (74)	TBA	3.00	✓
<input type="checkbox"/>	COMP 1022P-L1 (1012)	Intro to Comp with Java (Lecture)	TuTh 10:30 - 11:50	Rm 2464, Lift 25-26 (122)	TBA	3.00	▲
<input type="checkbox"/>	COMP 1022P-LA1A (1013)	Intro to Comp with Java (Laboratory)	Fr 15:00 - 16:50	TBA	TBA		▲

DROP SELECTED CLASSES

Enroll



Drop

✓ Select the class you wish to drop and proceed



Class Swap

Class Swap

It will happen when :

Swap with DIFFERENT course

If you do not have additional credit for your intended course

A → B

Enrolled

Seat
available

A → B

Enrolled

Full

L1 → L2

Enrolled

Seat
available

Situation 1:

Retain your enrolled course for your intended course which is **available**, so you can use **swap them concurrently**.

Situation 2:

Retain your enrolled course for your intended course which is **full**, so you can wait until Course B is available.

Swap within SAME course

Situation 3:

L1 is **NOT** fit your schedule and you prefer L2, swap them **within the same course**.

Enroll Classes – Swap (Different Course)

In this example, the student swaps from HUMA 1001 to ACCT 2010

Search Plan Enroll My Academic

my class schedule || add || drop || swap || term inform

Swap a Class

1 2

1. Select a class to swap

Select the class you wish to swap then select the class you wish to replace it with.

2012-13 Fall | Undergraduate | HKUST [change term](#)

Swap This Class

Select from your schedule HUMA 1001: Foundational Texts

With This Class

Search for Class Class Search [search](#)

Select from Shopping Cart ACCT 2010-L1 LEC (1001) [select](#)

Enter Class Nbr [enter](#)

- ① Put the intended swap-in class in the shopping cart
- ② In Enroll - Swap
- ③ Select the class to be swapped-out in "Swap This Class"
- ④ Select the class to be swapped-in from the shopping cart
- ⑤ Click "select" and follow the on-screen instructions

Enroll Classes – Swap (Different Course)

Swap a Class

1 2 3

3. View results

View the results of your swap request. Click Fix Errors to try and correct the problems listed below or change your swap choices.

2012-13 Fall | Undergraduate | HKUST

✓ Success: Classes were swapped ✗ Error: Unable to swap class

Class	Message	Status
Swap HUMA 1001 with ACCT 2010	Success: This class has been replaced.	✓

✓ The swapping is successful

Enroll Classes – Swap (Within the same course)

▼ ISOM 1090 - Social Media: Collective Intelligence & Creativity

View All Sections First

Section L1-LEC **2314** Status ▲

Session UG

Days & Times	Room	Instructor	M
TuTh 12:00 - 13:20	Rm 3007, Lift 3-4 (124)	TEH, Jack Her Hock	0

Section L2-LEC **2315** Status ▲

Session UG

Days & Times	Room	Instructor	M
MoWe 09:00 - 10:20	Rm 2465, Lift 25-26 (122)	TEH, Jack Her Hock	0

Copy the class Nbr

- ① Find the 4 digit class number for the intended swap-in class
- ② In Enroll - Swap
- ③ Select the class to be swapped-out in "Swap This Class"
- ④ Enter the class number found in step 1 and click "enter" to proceed

Swap This Class

Select from your schedule ISOM 1090: Social Media ▼

With This Class

Search for Class Class Search ▼ search

----- OR -----

Select from Shopping Cart ▼ select

----- OR -----

Enter Class Nbr 2315 enter

The student tries to swap ISOM 1090 from L1 to L2, so he selects ISOM 1090 above, and enter the class number of L2 (2315) below

Check examination timetable

Search	Plan	Enroll	My Academics
my class schedule	add	drop	swap
			term information

Term Information

Enrollment Dates [View my enrollment dates](#)
Exam Schedule [View my exam schedule](#)
Grades [View my grades](#)

Enroll



Term Information

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

[My Class Schedule](#) [Add](#) [Drop](#) [Swap](#) [Term Information](#)

go to ...

Check examination timetable

Search Plan **Enroll** My Academics
my class schedule || add || drop || swap **term information**

My Exam Schedule

Select Display Option ☒ List View ☐ Weekly Calendar View

2010-11 Fall | HKUST

Class	Description	Exam Type	Exam Date	Schedule	Room
SOSC 111-L1 (2942)	Science, Tech & Society (Lecture)	Final Exam	14/12/2010	8:30AM - 11:30AM	S H Ho Sports Hall
SOSC 278-L1 (2957)	Modernization and Social Chang (Lecture)	Final Exam	14/12/2010	12:30PM - 3:30PM	LG4 Student Common Rms(Lift3)
BISC 3-L1 (1089)	Environmental Science (Lecture)	Final Exam	15/12/2010	8:30AM - 11:30AM	S H Ho Sports Hall
SOSC 185-L1 (2950)	Introduction to Sociology (Lecture)	Final Exam	17/12/2010	12:30PM - 3:30PM	Exposition Hall
ISOM 235-L1 (2112)	Telecom & Comp Netw Manag (Lecture)	Final Exam	18/12/2010	4:30PM - 7:30PM	LG1 Table Tennis Room
MGMT 321-L4 (2780)	Corporate Strategy (Lecture)	Final Exam			
ISOM 223-L2 (2106)	Business Applns Programmng (Lecture)	Final Exam			
MGMT 222-L3 (2762)	Business Soc Individual (Lecture)	No Final Exam			



View your exam schedule in List or Calendar View

View my grades

Class Grades - 2017-18 Fall

Official Grades

Class	Description	Units	Grading	Grade	Grade Points
ECON 3014	Managerial Microeconomics	4.00	Graded A+ to F	C	8.000
LABU 2020	Effective Biz Communication	2.00	Graded A+ to F	B+	6.600
MARK 3470	Services Marketing	4.00	Graded A+ to F	C+	9.200
MARK 3510	B2B Marketing	4.00	Graded A+ to F	B	12.000

Agenda



Introduction to SIS



Flow for class enrollment



Special cases of class enrollement



Points to remember

What if...

I do not meet the class prerequisite?

I need to enroll a class that needs instructor's consent?

I need to apply for credit overload?

✓ Allows you to make special requests regarding class enrollment

Use "Class Enroll Approval Request"

Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

2013-14 Fall | Undergraduate | HKUST

● Open

■ Closed

▲ Wait List

Add to Cart:

Enter Class Nbr

Find Classes

☒ Class Search

☐ My Requirements

2013-14 Fall Shopping Cart


Delete	Class	Days/Times	Room	Instructor	Units	Status
	CENG 6770-T1 (1022)		TBA	TBA	1.00	●
	COMP 1022P-L1 (1012)	TuTh 10:30 - 11:50	Rm 2464, Lift 25-26 (122)	TBA	3.00	▲
	COMP 1022P-LA1A (1013)	Fr 15:00 - 16:50	TBA	TBA		▲
	HUMA 1030-L1 (1009)	TuTh 15:00 - 16:20	Lecture Theater K (100)	x. CHU	3.00	●
	HUMA 1030-T1 (1011)	Tu 16:30 - 17:20	Rm 4503, Lift 25-26 (64)	x. CHU		●

[request for approval](#)

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent

PROCEED TO STEP 2 OF 3

Seek for class approval

 **Class Enrollment Request**

Hi SUM, xxxxxxxx

* Term

2012-13 Fall

* Approval Request

Please Select

Primary Plan

BEng MECH

Year of Study

02

Student ID

10002226

* Subject

Please Select

* Course Code

Please Select

* Section Code

Please Select

Instructor

* Request Details & Justification

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* File name can only contain digits, alphabets, dots, underscores or hyphens. Formats: [Acceptable format](#)

Please Select

Please Select

Requisites Waiver

Cross-career (UG/PG) Enrollment

Instructor's Consent

Credit Overload

Audit a class

Drop Required Course

Note: select the appropriate type of approval request according to the validation result

Note

Fill the required information and click "submit"

- Upon obtaining the appropriate approval for enrollment, you are required to enroll for the classes by yourself during your assigned enrollment period. The exceptions are dropping required courses and course auditing.
- Students may apply for auditing a course only when course places are available. If the request is approved, the course will be automatically added for the student with a status of 'Audit'

Submit

Cancel



Email will be sent to you regarding the status for your requests

What if...

The class I wish to enroll is full?
Let's look at the following example!

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Click Validate to have the system check for possible conflicts prior to enrolling.

✓ SOSC 2800 has been added to your Shopping Cart.

2013-14 Fall | Undergraduate | HKUST

● Open

■ Closed

▲ Wait List

Add to Cart:

Enter Class Nbr

Find Classes

☒ Class Search

☐ My Requirements

2013-14 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	CENG 6770-T1 (1022)		TBA	TBA	1.00	●
<input type="checkbox"/>	COMP 1022P-L1 (1012)	TuTh 10:30 - 11:50	Rm 2464, Lift 25-26 (122)	TBA	3.00	▲
<input type="checkbox"/>	COMP 1022P-LA1A (1013)	Fr 15:00 - 16:50	TBA	TBA		▲
<input checked="" type="checkbox"/>	SOSC 2800-L1 (1010)	TuTh 09:00 - 10:20	Rm 4620, Lift 31-32 (126)	TBA	3.00	▲

✓ Class full, but there is still wait list capacity

Class Full Scenario

Shopping Cart

1 2 3


3. View results


View the following status report for enrollment confirmations and errors:


2013-14 Fall | Undergraduate | HKUST

You are now in queue position No 1

 Warning: wait listed

 Success: enrolled

 Error: unable to add class

Class	Message	Status
SOSC 2800	Message: Class 1010 is full. You have been been placed on the wait list in position number 1.	

[MY CLASS SCHEDULE](#)

[ADD ANOTHER CLASS](#)

[request for approval](#)

Click here for approval to drop a required course, auditing a class, waiving of pre/co-requisite, credit overload and instructor consent

But.....REMEMBER!

My Class Schedule

Select Display Option ☐ List View ☒ Weekly Calendar View

<< previous week

Week of 2/9/2013 - 8/9/2013

next week >>

Show Week of 02/09/2013 31

Start Time 08:00

End Time 18:00

refresh calendar

Time	Monday 2 Sep	Tuesday 3 Sep	Wednesday 4 Sep	Thursday 5 Sep	Friday 6 Sep
08:00					
09:00	ISOM 2500 - L6 Lecture 09:00 - 10:20 Academic Building 2502	ACCT 2010 - L1 Lecture 09:00 - 10:20 Academic Building 2302 Waiting: SOSC 2800 - L1 Lecture 09:00 - 10:20 Enterprise Center 4620	ISOM 2500 - L6 Lecture 09:00 - 10:20 Academic Building 2502	ACCT 2010 - L1 Lecture 09:00 - 10:20 Academic Building 2302 Waiting: SOSC 2800 - L1 Lecture 09:00 - 10:20 Enterprise Center 4620	
10:00					
11:00	LABU 2051 - T21 Tutorial 10:30 - 11:50 Academic Building 5564	Waiting: COMP 1022P - L1 Lecture 10:30 - 11:50 Academic Building 2464	LABU 2051 - T21 Tutorial 10:30 - 11:50 Academic Building 5564	Waiting: COMP 1022P - L1 Lecture 10:30 - 11:50 Academic Building 2464	
12:00					

Enroll

My Class Schedule

Weekly Calendar View

✓ Wait List classes
will be shown and
ORANGE highlight
indicates class clash!

Check your waitlist position!

Search Plan **Enroll** My Academic

my class schedule add drop swap term info

My Class Schedule

Select Display Option ☒ List View ☐ Weekly Calendar View

2012-13 Fall | Undergraduate | HKUST [change term](#)

▼ Class Schedule Filter Options

☐ Show Enrolled Classes ☐ Show Dropped Classes ☒ **Show Waitlisted Classes** [filter](#)

CHEM 1002 - Chemistry of Cosmetics						
Status	Waitlist Position	Units	Grading	Grade	Deadlines	
Waiting	1	3.00	Graded A+ to F			
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1005	L1	Lecture	TuTh 12:00 - 13:20	Rm 4620, Lift 31-32 (126)	TBA	10/09/2012 - 21/12/2012

① In Enroll – My Class Schedule

② Select (tick) “Show Waitlisted Classes” and click filter

③ See “Waitlist Position”

Other useful links in Student Center

ISOM 2500-L6 LEC (1003)	MoWe 09:00 - 10:20 Rm 2502, Lift 25-26 (120)
LABU 2051-T21 TUT (1004)	MoWe 10:30 - 11:50 Rm 5564, Lift 27-28 (30)
MATH 1003-L1 LEC (1031)	TBA
MATH 1003-T1A TUT (1032)	TBA
MGMT 2110-L09 LEC (1007)	WeFr 15:00 - 16:20 Rm 4503, Lift 25-26 (64)
SBMT 1111-L03	Mo 18:00 - 19:20

Holds

No Holds.

To Do List

No To Do's.

Enrollment Dates

[\(Add/Drop Period\) Open Enrollment Dates](#)

Advisor

Program Advisor

TAI, Chiew Lan

[details ▶](#)

Finance Related Matters

[Update Bank Account](#)
[Payment procedures](#)
[Official Receipt \(Tuition Fee\)](#)

Course Related Links

[Class Enroll Approval Request](#)
[Credit Transfer Application](#)

Schedule Related Links

[Class Schedule & Quota](#)
[Timetable Planner](#)
[Final Examination Schedule](#)

Account Summary

You owe 21,050.00.

- Due Now 21,050.00
- Future Due 0.00

**** You have a past due balance of 21,050.00. ****

[PRINT CHARGES](#)

Currency used is Hong Kong Dollar.

You will find useful links to **Request for Approval**, and a user-friendly view for **HKUST Class Schedule and Quota** here.



Class Enroll & Quota

HKUST 香港科技大學

Class Schedule & Quota

2013-14 Summer ▼

Course search...

Instructor search...

Common Core Course ▼

Notes & Links ▼

Ack

[ACCT](#) [BTEC](#) [CENG](#) [CHEM](#) [CIEM](#) [CIVL](#) [COMP](#) [CSIT](#) [ECON](#) [EEMT](#) [ELEC](#) [ENGG](#) [ENVR](#) [ENVS](#) [EVSM](#) [FINA](#) [GFIN](#) [GNED](#) [HART](#) [HUMA](#) [IELM](#) [ISOM](#)
[JEVE](#) [LIFS](#) [MAFS](#) [MARK](#) [MATH](#) [MGCS](#) [MGMT](#) [PDEV](#) [PHYS](#) [SBMT](#) [SCIE](#) [SOSC](#) [TEMG](#) [UROP](#)

CHEM 1002 - Introduction to Chemistry of Cosmetics (3 units)

[3Y10] [3Y12] [4Y] [COURSE INFO](#)

Section	Date & Time	Room	Instructor	Quota	Enrol	Avail	Wait	Remarks
L1 (1058)	23-JUN-2014 - 23-JUL-2014 MoWeFr 01:30PM - 04:20PM	Rm 4115A, Lift 19 (60)	CHAN, Dennis Ho Wai	51	51	0	18	i

CHEM 1020 - General Chemistry IB (2 units)

[COURSE INFO](#)

Section	Date & Time	Room	Instructor	Quota	Enrol	Avail	Wait	Remarks
L1 (1059)	23-JUN-2014 - 01-AUG-2014 MoWeFr 11:00AM - 12:20PM	Rm 5619, Lift 31-32 (114)	TSANG, Ming Wai Emily	96	14	82	0	i

CHEM 3588 - Molecular Characterization Laboratory II (4 units)

[COURSE INFO](#)

Section	Date & Time	Room	Instructor	Quota	Enrol	Avail	Wait	Remarks
T1 (1063)	23-JUN-2014 - 21-JUL-2014 MoWeFr 10:00AM - 11:50AM	Rm 6122	TUNG, Joanne Wai Ting	26	26	0	0	Consent
	25-JUL-2014 - 25-JUL-2014 Fr 10:00AM - 11:50AM	Rm 6122	TUNG, Joanne Wai Ting					
LA1 (1062)	23-JUN-2014 - 21-JUL-2014 MoWeFr 12:00PM - 04:50PM	Rm 6122	TUNG, Joanne Wai Ting	26	26	0	0	i Consent
	25-JUL-2014 - 25-JUL-2014 Fr 12:00PM - 04:50PM	Rm 6122	TUNG, Joanne Wai Ting					

CHEM 3610 - Chemistry Internship (2 units)

Section	Date & Time	Room	Remarks
R1 (1138)	TBA	TBA	Consent

This is a simple enquiry application with a table view of classes and primary course information of the recent terms. The information is extracted from SIS and is normally updated every 15 to 20 minutes.

Student Timetable Planner



Timetable Planner

Search for Courses...

2019-20 Summer



Untitled Timetable



Import

Export

Shopping Cart

Common Core Courses

My Collections

Favourites

My Plan

Subjects

ACCT

AESF

BTEC

CBME

CENG

CHEM

CIEM

CIVL

COMP

CBEC

Add Time Constraint...

Suggest Timetables

Other Sections (0)...

Show Tutorial

	Mon 0.0 hours	Tue 0.0 hours	Wed 0.0 hours	Thu 0.0 hours	Fri 0.0 hours
8 am					
9 am					
10 am					
11 am					
12 pm					

This is the system solely for student's planning of the class enrollment.

Remember this is for planning ONLY, student MUST complete the official class enrollment procedure in the SIS and the result in SIS is final.

Final Examination Schedule

HKUST 香港科技大学

Final Examination Schedule

2019-20 Spring ▼

Course search..

Instructor search..

Summary of Changes

Notes & Links ▼

Last Updated:
02-Jun-2020 02:46PM

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ENVS 3004 - Global Climate Change

Section	Instructor	No. of Students	Date	Time	Venue	Remarks
L1	MAK, Julian WANG, Yan	28	-	-	-	No Final Exam

ENVS 4301 - Environmental Conservation

Section	Instructor	No. of Students	Date	Time	Venue	Remarks
# L1	LAM, Ka Sin Cindy YAU, Sin Ting Cynthia	30	01-Jun-2020	05:30PM - 07:30PM	Not Applicable	Final Exam (Online)

ENVS 4905 - Marine Molecular Biology and Ecology

Section	Instructor	No. of Students	Date	Time	Venue	Remarks
# L1	ZENG, Qinglu	5	02-Jun-2020	04:30PM - 06:30PM	Not Applicable	Final Exam (Online)

ENVS 4910A - Independent Study

Section	Instructor	No. of Students	Date	Time	Venue	Remarks
R1	-	2	-	-	-	No Final Exam

ENVS 4964 - Environmental Science Capstone Project Research

Agenda



Introduction to SIS



Flow for class enrollment



Special cases of class enrollement



Points to remember

Caution!



SIS maintenance hours (7:30-9:30am)



Avoid clicking the **back button** on the browser as it will generate an error



Adding classes to Shopping Cart does not mean that you have been enrolled into that class; click “**Finish Enrolling**” icon and wait for confirmation!



You are strongly advised to resolve all possible conflicts (credit load/prerequisites) during the validation period



You will need to self-enroll into the classes that you have obtained the instructor/department's approval

ARO Hotlines

Contact Points	Tel No	E-Mail
General Enquiry	2623-1111	
Fax	2358-0769/ 2358-2463	
Registration		
Program Registration	2358-6618	ARPROG@ust.hk
UG Course Registration	2623-1112/ 2623-1113	ARCOURSE@ust.hk
PG Course Registration	2623-1114	ARCOURSE@ust.hk
Student Fees	2358-6633	ARTUITION@ust.hk
Classroom & Lecture Theater Booking	2358-6621/ 2358-6645	ARROOMBK@ust.hk
Examinations & Graduation		
Examinations & Grades	2623-1115	AREXAMGRADE@ust.hk
Academic Progress & Graduation Check		ARGRADUATION@ust.hk
- SSCI, JS	2623-1116	
- SENG, IPO	2358-8699	
- SBM, SHSS	2623-1117	
Credit Transfer	3469-2213	ARCREDITRAN@ust.hk

Need to seek help?



You can always refer to SIS Webpage

<http://sis.ust.hk/>

OR

Contact sishelp@ust.hk



thank you!