



THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Michael G. Gale Medal for Distinguished Teaching 2021
Nomination Form

To: The Provost

I / We* would like to nominate the following teacher for the 2021 award of the Michael G. Gale Medal for Distinguished Teaching. My/Our* support statement(s) is/are* given on Page 2 of this nomination form.

Name: _____
Title: _____
Department/Division: _____

(* Pls delete whichever is inappropriate.)

This nomination is submitted by:

- 1 Name (in Block) _____ Email _____ Contact No. _____
Dept/Division/Unit _____ Signature _____ Date (____ / ____ / ____)
☒ I am a faculty other than the nominee.
- 2 Name (in Block) _____ Email _____ Contact No. _____
Dept/Division/Unit _____ Signature _____ Date (____ / ____ / ____)
☐ I am not a student.
☐ I am a student. I was taught by this teacher in (term/year) _____
- 3 Name (in Block) _____ Email _____ Contact No. _____
Dept/Division/Unit _____ Signature _____ Date (____ / ____ / ____)
☐ I am not a student.
☐ I am a student. I was taught by this teacher in (term/year) _____
- 4 Name (in Block) _____ Email _____ Contact No. _____
Dept/Division/Unit _____ Signature _____ Date (____ / ____ / ____)
☐ I am not a student.
☐ I am a student. I was taught by this teacher in (term/year) _____
- 5 Name (in Block) _____ Email _____ Contact No. _____
Dept/Division/Unit _____ Signature _____ Date (____ / ____ / ____)
☐ I am not a student.
☐ I am a student. I was taught by this teacher in (term/year) _____

Acceptance of Nomination

I am pleased to accept the nomination.

Name of the nominee Signature Date

Statement in support of the nomination of _____
for the 2021 Michael G. Gale Medal for Distinguished Teaching

Submitted by the nominator(s):

_____ Name	_____ Signature	_____ Date
_____ Name	_____ Signature	_____ Date
_____ Name	_____ Signature	_____ Date
_____ Name	_____ Signature	_____ Date
_____ Name	_____ Signature	_____ Date

Notes on the Award and Nomination Procedures

Eligibility

Full-time staff on regular (as opposed to visiting) appointments with primary responsibility for teaching an undergraduate or postgraduate course, including language courses, are eligible to be nominated and considered for the Award.

Evidence of Achievement

Upon receipt of the nomination, the nominee will be approached by Office of the Provost for relevant evidence of excellence in teaching.

A checklist of appropriate evidence will be provided to nominees, and may be found at:

http://qa.ust.hk/michael_gale_medal.html

Nomination Procedures

- The nomination should have the consent of the nominee and should be made on the prescribed form.
- The nomination must be supported by **at least five members** of the University community, including **at least one faculty other than the nominee, and two students**.
- Nominators may either sign together on one nomination form, or on separate forms.
- A statement explaining why the person is nominated must be submitted jointly by a group of nominators, or separately by each individual nominator.

Selection Process

A selection committee with faculty representatives from the four Schools and Interdisciplinary Programs Office as well as with student representation will be established to select **one** award recipient to be confirmed by the Senate. Faculty members who have been nominated for the Award in this round may not serve on the selection committee.

Award Presentation

A gold medal will be presented to the award recipient at the Congregation usually held in November.

Selection Criteria

The key criteria for excellence in teaching adopted by the selection committee are:

- Ability to promote student learning
- An innovative approach to teaching
- Effective student assessment
- Contributions to the development of teaching at the University

Find out more details of these criteria: from the website:

http://qa.ust.hk/michael_gale_medal.html

Please submit the completed form and the supporting statement to

*Office of the Provost
Room 6331 (via lifts 13-15)*

**Closing date for nominations:
Friday, 18 June 2021**